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18 March 1983 25X1

1. Special Agents Training 25X1

The Special Agents Training Course is currently in process and has an enrollment of [ ] students. [ ] advised that the practice interview exercise is a vital part of the training. He encouraged all Office of Security employees to participate in this effort and asked that volunteers for mock interviews contact Security Education Group on extension [ ] 25X1

2.

3. Contemplated Changes in Retirement Plans

[ ] stated that the Director of Central Intelligence has expressed concern regarding the impact on the Agency of a higher retirement age and other related changes. The DCI has delivered several papers to the President outlining his concerns and the probable effect of the proposed changes. [ ] advised that the DCI remains sensitive to this issue and will continue to be active in its consideration. [ ] 25X1

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## 5. Security Education

The Security Education Group has announced that the Information Systems Security Group's Introduction to Computer Security course will be held 18-22 April. Interested personnel are asked to make application (Form 73) before 8 April.

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## 6. President Signs NSDD No. 84

advised that the President recently gave his approval of National Security Decision Directive No. 84, "Safeguarding National Security Information." This Directive, based on an interdepartmental study chaired and submitted by the Department of Justice, will be instrumental in combating leaks throughout the Intelligence Community.

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## 7.

## 8. OS Records Management

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announced the arrival of  to the Office of Security as the new Records Management Officer. He advised of  extensive knowledge and ability in this area, and has encouraged all to take advantage of his expertise during his six-month TDY.

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## 9. New Headquarters Building Program

advised that the new building program is progressing very well. He stated that there have been several major developments in conceptual design, including an idea which could mean a cost savings of

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## 10. Headquarters Polygraph Training

The next Headquarters polygraph training session is scheduled to begin 4 April. Two polygraph operators who have previous experience are undergoing Agency polygraphy orientation.

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Next 1 Page(s) In Document Denied